Memorandum

To: Board of Directors
Fr: Susan Frank
Re: Board Breakfast
Da: June 15, 1989

We have scheduled a Board breakfast meeting for Friday, June 23, 1989, 8-9 a.m. at Coconuts, 3001 Bridgeway in Sausalito (across from 3030 Bridgeway). Since our fundraising campaign will depend on the decisions you will make at this meeting, I urge you to all attend.

Items for discussion:

1. Discussion of feedback on fundraising materials and Board agreement on the final package.

2. Discussion of the Founders Circle idea and decision on whether the Board wants to endorse and develop the concept. Do you want to consider an endowment fund as a way of holding part of this money?

3. Is each Board member willing to raise $25,000 towards our goal of $500,000?

4. Discussion of next steps we need to take and decision on a timetable for fundraising effort.

I look forward to seeing you on June 23rd.